

Template for collecting Advertisement Related Information for Various Criteria

(Please each section carefully and fill information properly. If any field or section is not applicable clearly mention Not Applicable)

- **Type of Recruitment-** Direct Recruitment by way of Competitive Examination
- **Advertisement Number:** HHC/Admn.3 (55)/2017-, **Dated:** 14/09/2022
- **Name of the Post :-** Clerks – District Judiciary
- **Essential Qualification Required:**

Sr.No	Qualification Type	Degree Name	Subject Name	Duration of course Required	Minimum Percentage Required
1	Graduation	Graduate in any stream	N.A.	N.A.	N.A.
And					
2	Having basic knowledge in computers like operating the computers, windows and Linux Operating Systems and typing out and taking print-outs etc.	N.A.	N.A.	N.A.	N.A.

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- **Posts Available: 169 (One Hundred Sixty Nine)**
(Mention all the categories with number of vacancies)

Category	Vacancies (On Regular basis)	Vacancies (on Contract basis)	Total Vacancies
	Clear Cut (59) Anticipated (24)	Clear Cut (76) Anticipated (10)	
GENERAL	39	26	65

SC	14	18	32
ST	3	4	7
OBC	16	15	31
EWS	8	15	23
PH	3	8	11
TOTAL :-	83	86	169

If there is NO post for ANY RESERVED CATEGORY /to ANY ONE RESERVED CATEGORY but there is post for GENERAL CATEGORY then can candidates from RESERVED category apply (Please write in Brief)

In case there is no vacancy for any reserved category(ies), then such candidate may apply against the vacant post of General (UR) category and for that post he will be considered only under the General (UR) category.

If YES age and fees criteria for the same:-

(i) Details mentioned against the column head '**Age and Fees Required**'

- **Do Differently abled candidates (Physically handicapped PH) eligible to apply (YES/NO)?** **YES**, there are 11 (eleven) posts reserved for said category

Specially abled persons

Type	Mention [Y] if applicable
Blindness or Low Vision	No, not eligible as the candidate should have normal vision.
Hearing Impairment	Yes, eligible provided such impairment is not of 60 decibel or more, after hearing aid/ surgical correction
Locomotor disability	Yes, Eligible (Note: Person with normal upper limb can also be considered)
* The eligibility of the candidate shall also be determined subject to further fulfillment of the other conditions provided as under :	

- i) the candidate should not have any mental retardation of any degree and major mental illness like Schizophrenia or affective disorder and chronic psychosis;
- ii) should not have any Neurological disorder having impaired higher mental function, cognition and significant speech defect.

➤ **Mention Required Experience.** N.A.

➤ **Mention Additional Question that needs to ask to candidate with its required answer:**

Preference of Civil & Sessions Division for posting	1.
	2.
	3.
	4.

➤ **Mention the Date on which Maximum Age needs to be calculated–**
14/09/2022

➤ **Application Start Date** : **14/09/2022**

➤ **Application Closing Date** : **14/10/2022**

➤ **Do you want to provide examination Centre selection facility in application form(YES/NO)? YES**

If YES, specify all Examination Centers: -

Sl. No.	Particulars of Examination Centre(s)
01.	Bilaspur
02.	Chamba
03.	Dharamshala, District Kangra
04.	Hamirpur
05.	Kullu
06.	Mandi
07.	Nahan, District Sirmaur
08.	Rampur Bushahr, District Shimla
09.	Shimla
10.	Solan

11.	Una
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➤ **Mention Category wise Age and Fees Required**

Name of the Advertisement	As mentioned at the top of template form			
Sl. No.	Category	Fees plus Commission	Min Age	Max Age
1	General	340	18	45
2	SC, ST & OBC	190	18	50
3	PH	190	18	45
4	EWS	190	18	45
5	All other categories than above mentioned	340	18	45